

## SUN CITY GRAND SINGLES CLUB BOARD MEETING

WEDNESDAY, March 2, 2022

The meeting came to order at 12:55 PM in the Palm Center. In attendance were the following: Ken Steinhart, president; Diane McCauley, vice president; Randy Crook, treasurer; Nancy Mossman, secretary; Scott Houston, membership director; Sally Duppenenthaler and Debbie Brazeau, co- directors of activities; Marlene Barczynski, event sales director. Also present was Mary Neuenschwander who assists Marlene with event sales.

The minutes of the prior meeting were approved.

### President's Report

1. Ken reported on the discussions of the Peer Group meeting, much of which covered the new card readers and the need for a scanner at \$20 to read old cards. Also there would be a need for software and support. Some clubs are using the card scanners for check-ins. Ken talked to Ira and they agreed that this process is not useful for our club. The Peer Group encourages all to get new cards. Any member that wishes to review the card reader can take one to inspect.
2. The Peer Group also talked about the week-long activities in the first week of February to celebrate the grand opening of the Village Center patio. Also they reported that the Falls restaurant is scheduled to open in the fall and there will be a quilt show on March 19.

### Treasurer's Report

1. Randy distributed the February financial reports to all. The net income was -\$105.89 and the balance sheet shows \$11033.55 in cash.
2. The report was approved.

### Activities Report: Sally and Debbie

1. Sally reviewed the March calendar and announced that the March birthday luncheon was cancelled. The rest of March is as originally planned.
2. Sally said the April calendar has hosts for all events.
3. May calendar is not complete yet and June is open.
4. Sally mentioned the host package has information re W-9 forms and getting the required information on vendors of services. The package also contains a list of vendors who have provided services in the past and their information has already been collected.
5. The board had previously raised the poker price to \$15 but she failed to get it in March calendar, so will correct it from now on.
6. Scott offered to host a drop-in in April.
7. Dianne suggested including the menu on the calendar.
8. Calendars should say that guests will be charged \$5 extra for events.

### Membership Director Report

1. We now have 251 members.
2. Scott said that Office Max can print out rosters and calendars for .15 a page for those members who do not have printers.
3. Randy offered to print them, but ink is expensive.
4. Debbie suggested providing some of these copies in the cubby by the library as well as having some available at event sales.

### Event Sales Report

1. Marlene reported that 47 people were at poker and 91 at Mardi Gras. Bingo has sign-ups of 72 so far.
2. Marlene said she and Mary do not want to sell event reservations off campus.
3. We discussed a few incidents at Mardi Gras where people said they had paid but names were not on the check-in list. All but one was cleared up.
4. Ken reported that that individual contacted him later and provided a check.
5. Marlene and Mary presented an example of the sales event process. While this process appears more than adequate, Ken suggested a return to tickets as a double check.
6. Mary presented her thoughts on the process. She thinks it is adequate without tickets, and reported a test where she asked 25 people if they prefer tickets. Thirteen said yes and 12 said no. So she suggested an alternative method using receipts instead of tickets. Much discussion ensued. Randy moved and Scott seconded that we reinstate tickets. The Board voted to reinstate tickets. Mary showed us proposed tickets for future events and said they could be printed for .03 cents each.

### Old Business

1. We had previously talked about moving event sales to a restaurant, but two restaurants who were contacted but both said no.
2. Since Marlene and Mary do not want to sell off-campus, we will stop looking for an alternative site. Perhaps when the Falls restaurant opens, we can try there.

### New Business

1. Randy led a discussion of refund policies and procedures. In the past, when a member who had bought a ticket and later found he /she could not go, he or she had to find a buyer to get reimbursed. No refunds were issued by the club. Randy suggested going back to that procedure. After discussion, the rest of the board voted to do refunds when necessary.
2. If a member does sell his ticket to another member, the check-in sheet needs to be updated.
3. Randy reminded everyone that the payment process for getting reimbursed for club costs is outlined in the host packet of information.

The meeting adjourned at 2:20 PM.

Respectfully submitted, Nancy Mossman, secretary