

**SUN CITY GRAND SINGLES CLUB
BOARD MEETING
TUESDAY, FEBRUARY 4, 2014**

Present: Andy Melville, president, Jerry Fantuzzi, vice president, Jerry Bing, treasurer, Nancy Mossman, secretary, Diane McCauley, activity director, Karen Kull, ticket sales director, and Melanie Betts, membership director.

Andy called the meeting to order at 3 p.m. in the Mesquite Room of the Sonoran Plaza. He reminded us that the March meeting will be in this same place, but the April meeting will be across the street at the Palm Center in the Mediterranean Room at 2 p.m.

- I. The January Board meeting minutes were approved via email. They will be posted to the web site.

- II. President's Report
 - Andy reported that CAM continues to work on new bylaws for Charter Clubs. He has a copy of the proposed bylaws and gave his copy to Karen who offered to get copies made for all Singles Club Board members so that each can get familiar with its contents. Issues regarding election of officers and the requirements for sign-up at events may require attention.
 - At the March, 2014 meeting of the Charter Club Presidents, each club must turn in room reservations for 2015. Andy and Diane have copies of the request from last year, and there are no changes except for the Board meetings and the Activity meetings. It was confirmed that the Pavilion is reserved for the Cinco de Mayo party.

- III. Vice President's Report
 - Jerry met with Judy Otteson , current outreach person, and Elizabeth Ligman, the outgoing outreach person. Judy had written a job description but had omitted the duty of sending cards. Jerry will rewrite the job description to include that task. Jerry said that Judy is going to make a list of resources in the community for those who may be ill. The web site has information about the outreach person.
 - Jerry will meet with Sharon Blatnik of the Sun City Grand Times to inquire about articles our club can place in the magazine. Jerry will retype the article for the August issue and ask about getting smaller blurbs in perhaps every other month.
 - Jerry asked for suggestions of names to be the subject of a bio he might write to be included in the magazine.

- IV. Treasurer's Report
 - Jerry Bing presented a Profit and Loss statement for the month of January, 2014, which included the results of the Chili Cook-off and the Chinese New Year party. The report is attached to these minutes. Both activities showed a slight profit. Jerry sends the results of each event to the chairperson of the event and to Diane.
 - Jerry reported that she is entering into Quickbooks the name of all people paying dues so that both she and Melanie will have accurate records of these payments should there be any question.

- Jerry gave the 2013 year-end Financial Report to Andy for his signature and to turn into CAM, as required.

V. Secretary's Report

- Nancy reported that the January minutes have not been posted on the web site yet, because she was unaware of that duty. She will email them to Ira so that he can post them. In the future, she will get the first version out to board members within a few days of the meeting, and board members will read, correct and approve within a week, so that the minutes can be posted earlier. Nancy will put a due date for response in the subject line.
- Nancy asked how long board meeting minutes should be kept. Jerry Bing said that since they are the history of the club, they should be kept forever. They can be kept in the storage unit.

VI. Activities Report

- The activities meeting took place yesterday. February activities include Bingo on the 9th and the Mardi Gras party on the 28th. March activities include a St. Patrick's Day party, Turf Paradise, and Urban Challenge. April events are a trail ride and barbeque, the Black and White party, and John Tuel's Polish party.
- Ongoing activities include poker, Wednesday card night, happy hours and drop-ins.
- Diane mentioned that all of the activities are successful because of the volunteers who do so much work.

VII. Ticket Sales Report

- Karen reported ticket sales as follows: 103 tickets for the Chinese New year; 39 tickets for poker; and 43 for Bingo. The poker ticket sales are down from last year, and the Bingo sales are low. There was a discussion of low sales and the price of tickets with the conclusion that as long as a group is enjoying the activity, even if it is a smaller group, it is worth continuing the event.
- Karen reported that ticket sales at Corte Bella are very low, and it might be best to discontinue ticket sales there. She needs another ticket seller for Angela's on alternate Thursdays. She is looking for a replacement location for the Irish Wolfhound. She has succeeded in getting a ticket seller for the 7 a.m. social hours at Coco's.

VIII. Membership Report

- Melanie mailed an application form to a new member who could not find membership applications. She has returned the application. The membership rush is slowing down.
- Melanie will hold a New Member orientation meeting at Cimarron on Wednesday, February 19 at 10a.m. Andy cannot attend, but Jerry Fantuzzi may attend. This is the first orientation meeting of 2014. During the winter months, it may be necessary to have more frequent orientation meetings than in the summer.

- The Club owns a laptop which is not new. Melanie has downloaded the data from this computer to a thumb drive for retention. She suggested donating this computer to the Computers Club who will clean the hard drive and donate it to a school, and she made a motion to this effect. Diane seconded the motion and the Board unanimously approved the motion.
- Melanie wants to change the membership application to eliminate the medical data because it violates HIPPA. The Board agreed. She will get new forms printed and will eliminate these columns on the computerized spreadsheet.
- Jerry Fantuzzi wanted clarification of the difference between the new member orientation meetings and the party at Larry Lincoln's home. The Club pays for refreshments at this party, and Jerry suggested that two such events are redundant. We discussed the issue. Jerry Bing made a motion to continue sponsorship of the party at Larry Lincoln's party. Nancy seconded the motion. The motion passed with a vote of 6 to 1. Nancy offered to help Mel with the party. Steve Davis has offered to tend bar at the party.
- Mel asked if we thought a survey on likes and dislikes might be helpful. It is possible that Mike Fehling did such a survey in the past, and Mel will check with him.
- Jerry Bing suggested an email to each member who has not yet paid current year dues, because 150 people have not paid yet. Mel asked "when do we refuse entrance to events to those who have not paid dues?" Jerry Bing suggested Feb. 15, and Mel said she would add another week so that she can get the data together.
- New board member name tags have not yet been received. Corinne has the phone number of the individual to contact.

During the meeting, we received news that Wendell Clifford had passed away. We will check with the family to see what they have planned, before the club plans anything.

The meeting was adjourned at 4:57.

Respectfully submitted, Nancy Mossman, Secretary