

**Sun City Grand Singles Club
Board of Directors Meeting
Wednesday, February 6, 2019
Palm Center, Sago Room**

PRESENT: Gary Wilson, Ken Steinhart, Randy Crook, Barb Swenson, Melanie Betts, Nick Naselli and Renee Rut

President Gary Wilson called the meeting to order at 2:02 p.m.

DIRECTOR REPORTS:

President:

- Gary welcomed Nick Naselli, Membership and Renee Rut, Secretary, to the Board.
- Discussion on reviewing and incorporating any updates or changes from Chapters 12 & 13 of Charter Club Board Member responsibilities. Singles Club does have job descriptions on its web site. Club Members would need to vote on any changes and Gary advised this could be done at the annual meeting in October. Melanie suggested to table further discussion until at least June.
- Rosters – At the President’s Meeting, Lorena Nieto suggested Charter Clubs use caution as to where member Rosters are left or published. Discussion on putting the Roster on the Singles Club web site, how often new Rosters are printed and if Addendums should be done between full reprints. A motion was put forth by Randy to talk to Ira Simmons about being on the web site with password protection. Barb seconded the motion. Nick will speak with Ira and advise what is the process and if this may be a viable solution to paper printing.
- Vendor Tipping – Discussion as to whether the club should be tipping the restaurant vendors for set up and/or delivery. Agreed that in the future, vendors should be requested to include any such charge in their quote. An \$80 gratuity was given to the recent bus driver for a Dining Out event and may not have been initially advised as an anticipated expense.

Ticket Director:

- Ticket sales have been very good. After Barb/Mary suggested selling tickets at the 4th Friday event, 34 tickets were sold that night.
- 118 tickets were sold Monday, February 4, at Coco’s for February and March events.
- Barb advised that she and Mary will accommodate those who can’t get to Coco’s or the 4th Friday if the member will bring a check/cash to their homes prior to the cutoff date shown on the calendar.
- Ken noted that on the calendar the March dining out deadline day indicates Tuesday, Feb. 5 and should be March 5.

January Ticket Sales - Dining Out – 40, The Ball – 79, Poker – 52, Chinese New Year – 106

Treasurer:

- Randy provided the summary and Income breakdown for January.
- He will be checking on a posting of \$300 for entertainment at the Lite Bites Appreciation event as there was not any entertainment cost for that evening.
- A detailed breakdown of Costs and P/L to Date for January, February and March was also provided. It included the current bank balance of \$2,684.32.

Activities:

- Melanie advised a Host is needed for the April 14 (2nd Sunday) event. Ken will check with his contacts and advise Melanie ASAP if they will be willing to Host.
- Barb tentatively offered to Host the May 12 event and will advise Melanie shortly.
- Melanie prepared a Host Sheet outlining the process of Hosting an event for those new to the job. It details the responsibilities of the Activities Director and the Host.
- Current monthly calendars and Membership Forms to be placed in the Singles Club slot located in the alcove by the library. Barb and Nick will make sure these are there.
- Barb motioned and was seconded by Nick that a final E-Blast will be sent to all members reminding them that their annual dues must be paid no later than February 18. After that date, their names will be pulled from the Roster and they will no longer be able to attend any Singles Club events until a 2019 Membership Dues is completed.
- The E-Blast will be sent on February 7.

Membership:

- As of February 6, there are 211 Members. 32 are “new” – either never been a member or members returning after a year.
- A comprehensive data base was created from combining those of Mary, Randy and Marilyn. Any additions/updates to be maintained by Nick.
- A 1-page club description and calendar will be given to each new member. The purpose is to provide helpful information about the club, it’s function and possible events. The Board was asked to give any suggestions or other information that could be included.

Old Business:

- Ken asked about the half page ad for the Lifestyles magazine. Gary advised this has been done for both March and October and given to the CAM Activities Department.

New Business:

- Randy received an invoice from Post Net with an amount of \$16.49. A check has been sent to them, but not cashed. Gary will follow up with Marilyn Koelling to see if this was for Rosters printed in December.
- Discussion on sloppy accounting from Post Net. Nick and Barb are technically the only ones using them and will be sure to give Randy the proper back-up for any charges.
- Gary had a flyer on the upcoming Arts and Crafts Faire to see if the club would be interested in participating. Not much enthusiasm to do so.

Gary asked for a motion for adjournment. Melanie so moved and Randy seconded.

Meeting adjourned at 3:10 p.m.

Respectfully submitted,
Renee Rut
Secretary